

HSFAG ZOOM INSTRUCTIONS

ZOOM INSTRUCTIONS:

- 1) Load the **ZOOM** application onto your device. Subscription is FREE. To enter a meeting our host (member that is in charge of the meeting) will send you an email - inviting you to the meeting. To get an invitation or link to meeting you must let the host know prior to the meeting that you want to attend.
- 2) Contact program co-chair Lei Batty, hsfagzooms@hsfag.com (host) - to let her know that you plan to attend so that she will send you an invitation or email link to enter the meeting.
- 3) Expect to receive the link (computer path) close to the date of the meeting. If you do not receive your link from Lei, re-contact her or you can contact me at info@hsfag.com. Each participant will be asked to sign in. If you plan to share, please let Lei know.